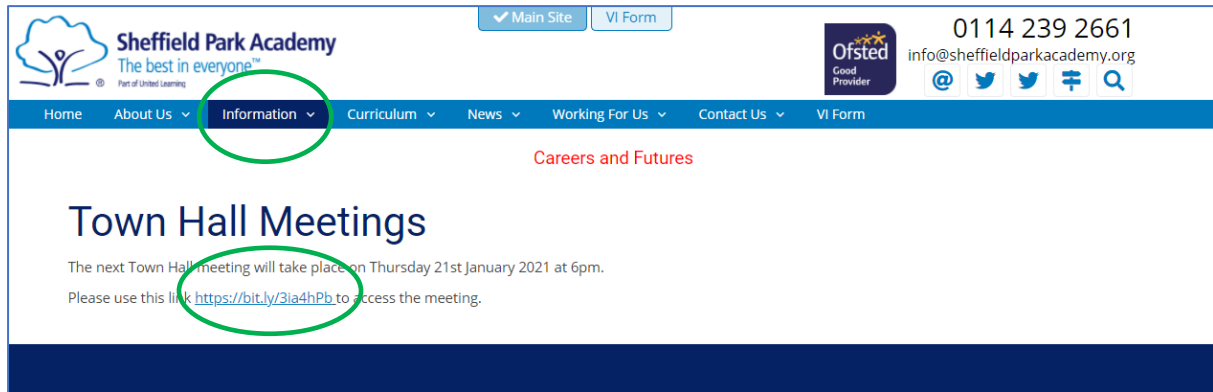


How to join a Town Hall meeting (Also known as a 'live event')

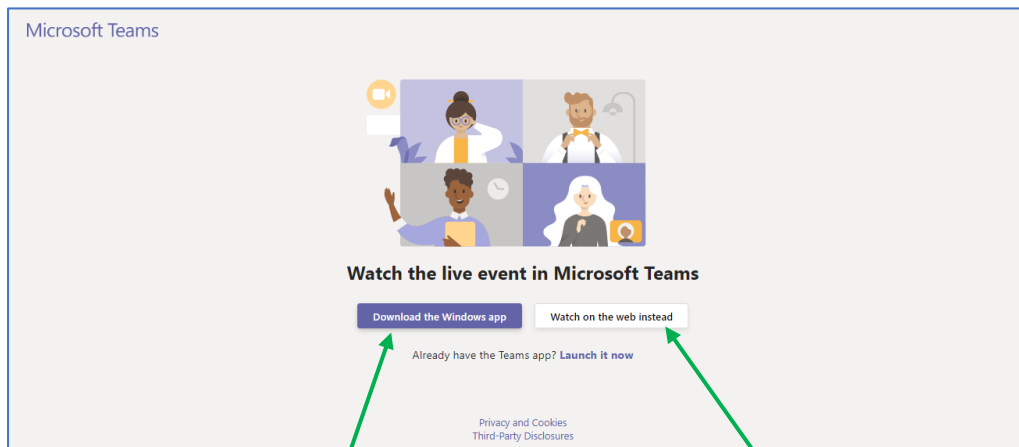
Meetings can be accessed on just about any device – mobile phone, laptop, iPad etc and are really easy to join just follow these simple steps:

Click on the event link - this can be found in a text message from us or on the school website:

Information > Letters > Town Hall Meetings

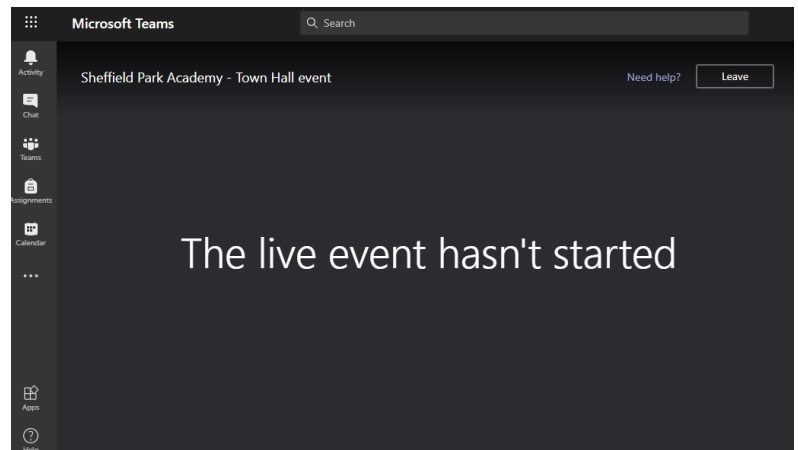


You will be taken to this screen:



Choose whether to 'download the Windows app' or 'watch on the web'.

If the live event hasn't started, you'll see this screen with the message "The live event hasn't started."



As soon as the event begins the screen will automatically change and you will be viewing the meeting live.

There is a Q&A box to the right-hand side of the screen where you can type any questions that you would like to raise.

