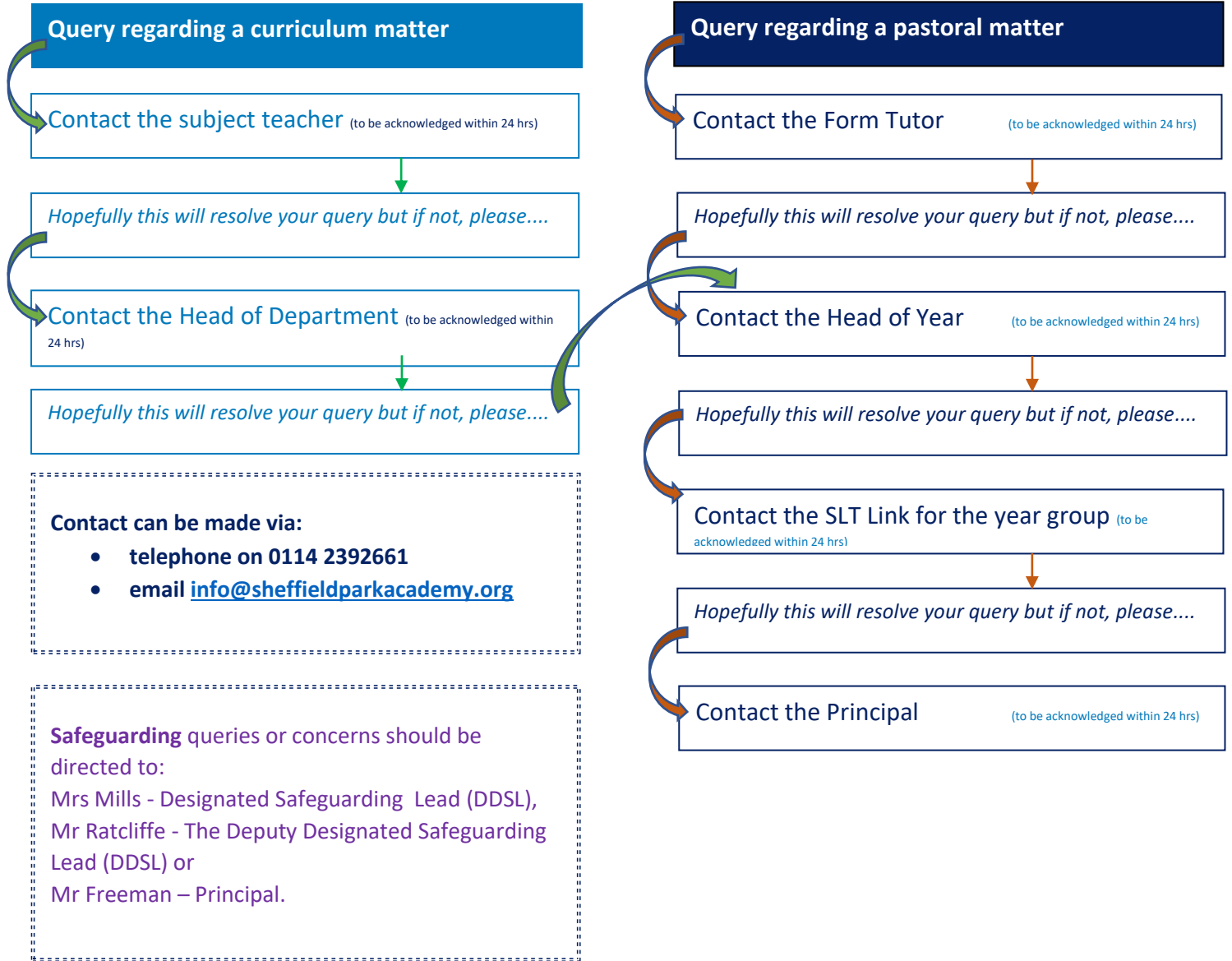


Communication Flow Chart – Who to Contact

This flow chart has been designed to assist you in contacting the right member of staff and provides next steps should you have any outstanding queries.



Where possible, we will aim to respond to you within 48 hours for contact made to teaching staff and 24 hours for contact made to middle leaders. Please note, this may not always be possible due to timetable commitments and staff restrictions due to Covid.