

21<sup>st</sup> March 2022

Dear parents and carers,

I hope that you have had a wonderful weekend in God's own country, Yorkshire. I have had some wonderful walks in recent weeks including Castleton and Alport Castles, the latter for the first time. It really made me grateful to live in this wonderful County. My mood was also buoyed by Arsenal's return to form against Villa even without our first choice Goalkeeper Ramsdale.

I am writing to feedback on what we are doing to act upon the feedback that you gave us from the parent survey. The three areas that came out most prominently were:

- 1) Communication
- 2) Understanding your child's progress in school and what they learn
- 3) Improved extra-curricular activities

On communication. Several parents have mentioned that there are long waiting times to speak to someone on the phone when contacting reception. I have asked for an extra phone line to be put in to improve this- please do let me know if you continue to experience exceptionally long wait times.

Furthermore, some parents have said that staff do not get back to them in a timely manner. As a result, as promised previously, please find the attached communication flow chart on who to contact and how quickly people should get back to you- please note that the 24-hour time scale is for recognition of your call, we cannot guarantee to solve issues within 24 hours.

If the communication structure is not being adhered to, please do not hesitate to contact the Head of Department or myself.

On understanding your child's progress in school and what they learn. I would welcome feedback on how we could make reports easier to read, more motivational and also more impactful in terms of improving your child's achievement- based on this feedback, I have asked Dr Ellis, Assistant Principal in charge of assessment and progress to modify our reports for students so that parents and students find them more useful. In terms of accessing what your child learns, I have also asked Dr Ellis and our Vice Principal Mr Dey to improve the curriculum area of the website for parents by Easter.

On improved extra -curricular activities - I have now assigned this area to a member of the senior team and we will update you with a document of what students are offered after Easter; in the meantime, if you have any ideas on educational trip, after school activities that you would like to suggest, accompany, or even offer, please let your child's head of year know.

With kind regards



Mr R. Freeman  
Principal

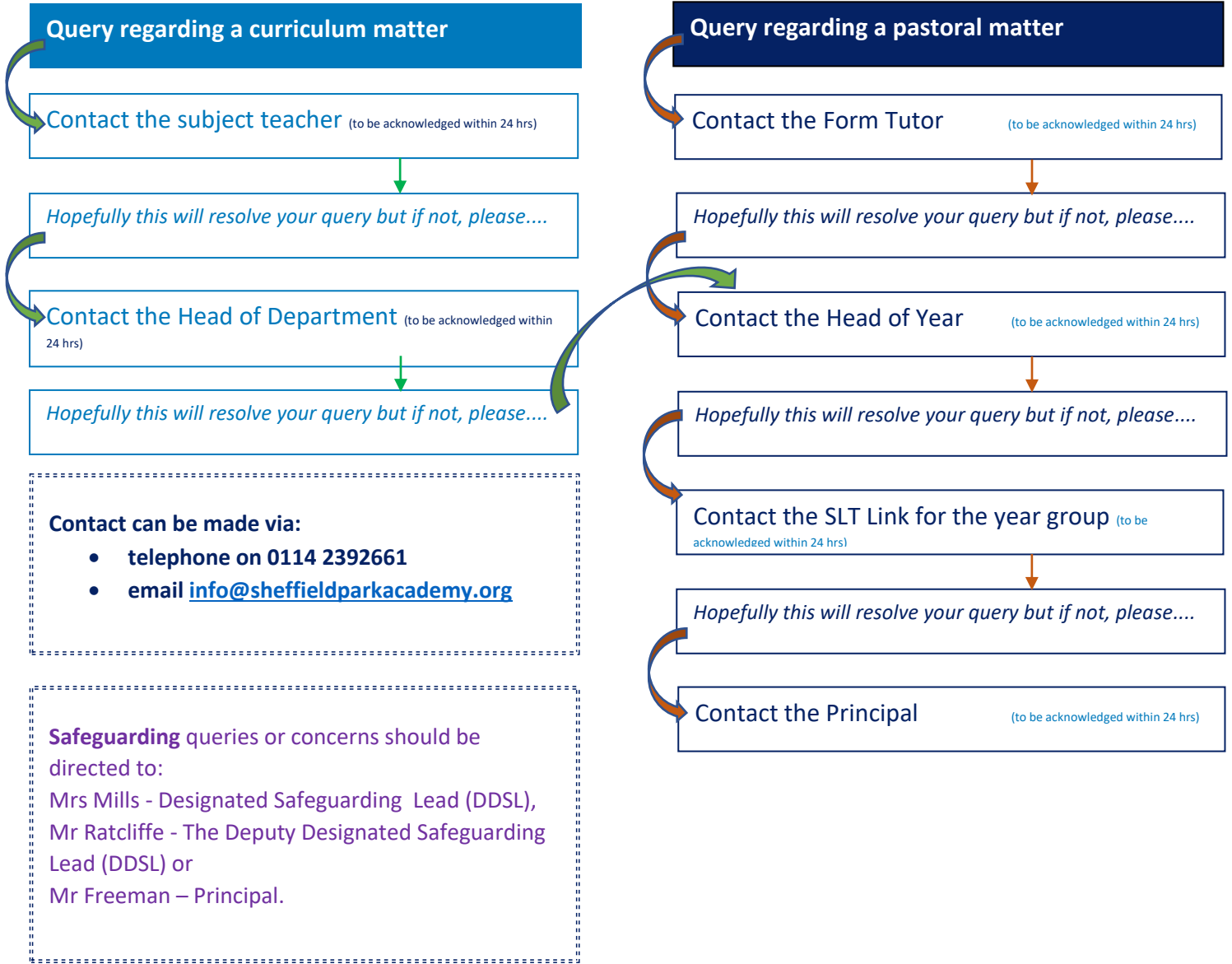
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**Principal: Mr R. Freeman**

# Communication Flow Chart – Who to Contact

This flow chart has been designed to assist you in contacting the right member of staff and provides next steps should you have any outstanding queries.



Where possible, we will aim to respond to you within 48 hours for contact made to teaching staff and 24 hours for contact made to middle leaders. Please note, this may not always be possible due to timetable commitments and staff restrictions due to Covid.

# Key Contacts

## Heads of Department

Head of Maths	Mr Stankiewicz	<a href="mailto:Paul.Stankiewicz@sheffieldparkacademy.org">Paul.Stankiewicz@sheffieldparkacademy.org</a>
Head of English	Ms Kirton	<a href="mailto:Danielle.Kirton@sheffieldparkacademy.org">Danielle.Kirton@sheffieldparkacademy.org</a>
Head of Science	Dr Ellis	<a href="mailto:Gregory.Ellis@sheffieldparkacademy.org">Gregory.Ellis@sheffieldparkacademy.org</a>
Head of History	Mr Squire	<a href="mailto:Edward.Squire@sheffieldparkacademy.org">Edward.Squire@sheffieldparkacademy.org</a>
Head of Geography	Mr Clifford	<a href="mailto:Alex.Clifford@sheffieldparkacademy.org">Alex.Clifford@sheffieldparkacademy.org</a>
Head of Business	Mrs Taylor	<a href="mailto:Sharon.Taylor@sheffieldparkacademy.org">Sharon.Taylor@sheffieldparkacademy.org</a>
Head of Computing	Mr Din	<a href="mailto:Kamran.Din@sheffieldparkacademy.org">Kamran.Din@sheffieldparkacademy.org</a>
Head of Technologies	Mrs Pleasance	<a href="mailto:Louise.Pleasance@sheffieldparkacademy.org">Louise.Pleasance@sheffieldparkacademy.org</a>
Head of Languages	Mr Victor	<a href="mailto:Adam.Victor@sheffieldparkacademy.org">Adam.Victor@sheffieldparkacademy.org</a>
Head of PE and H&SC	Mr Nixon	<a href="mailto:Steve.Nixon@sheffieldparkacademy.org">Steve.Nixon@sheffieldparkacademy.org</a>
Head of Community Partnerships	Mr Khan	<a href="mailto:Shufqat.Khan@sheffieldparkacademy.org">Shufqat.Khan@sheffieldparkacademy.org</a>

## Year Group Contacts

Head of Year 7	Miss Leonard	<a href="mailto:Emily.Leonard@sheffieldparkacademy.org">Emily.Leonard@sheffieldparkacademy.org</a>
SLT Links for Year 7	Mrs Faulkner and Miss Molson	<a href="mailto:Elizabeth.Faulkner@sheffieldparkacademy.org">Elizabeth.Faulkner@sheffieldparkacademy.org</a> <a href="mailto:Rebecca.Molson@sheffieldparkacademy.org">Rebecca.Molson@sheffieldparkacademy.org</a>
Assistant Head of Year 7 Pastoral	Ms Symington	<a href="mailto:Jayne.Symington@sheffieldparkacademy.org">Jayne.Symington@sheffieldparkacademy.org</a>
Head of Year 8	Mrs Wesley	<a href="mailto:Sarah.Wesley@sheffieldparkacademy.org">Sarah.Wesley@sheffieldparkacademy.org</a>
SLT Links for Year 8	Mr Dey and Mrs El-Hakam	<a href="mailto:Biman.Dey@sheffieldparkacademy.org">Biman.Dey@sheffieldparkacademy.org</a> <a href="mailto:Samia.El-Hakam@sheffieldparkacademy.org">Samia.El-Hakam@sheffieldparkacademy.org</a>
Assistant Head of Year 8 Pastoral	Ms Symington	<a href="mailto:Jayne.Symington@sheffieldparkacademy.org">Jayne.Symington@sheffieldparkacademy.org</a>
Head of Year 9	Mr Stauber	<a href="mailto:Ben.Stauber@sheffieldparkacademy.org">Ben.Stauber@sheffieldparkacademy.org</a>
SLT Links for Year 9	Mrs Stiles and Miss Mills	<a href="mailto:Siobhan.Stiles@sheffieldparkacademy.org">Siobhan.Stiles@sheffieldparkacademy.org</a> <a href="mailto:Kelly.Mills@sheffieldparkacademy.org">Kelly.Mills@sheffieldparkacademy.org</a>
Assistant Head of Year 9 Pastoral	Mr Giles	<a href="mailto:George.Giles@sheffieldparkacademy.org">George.Giles@sheffieldparkacademy.org</a>
Head of Year 10	Mrs Mellon	<a href="mailto:Kerry.Mellon@sheffieldparkacademy.org">Kerry.Mellon@sheffieldparkacademy.org</a>
SLT Links for Year 10	Mrs Booth and Mrs Burton	<a href="mailto:Laura.Booth@sheffieldparkacademy.org">Laura.Booth@sheffieldparkacademy.org</a> <a href="mailto:Jane.Bourne@sheffieldparkacademy.org">Jane.Bourne@sheffieldparkacademy.org</a>
Assistant Head of Year 10 Pastoral	Mrs Wright	<a href="mailto:Lillian.Wright@sheffieldparkacademy.org">Lillian.Wright@sheffieldparkacademy.org</a>
Head of Year 11	Mr Billings	<a href="mailto:Nathaniel.Billings@sheffieldparkacademy.org">Nathaniel.Billings@sheffieldparkacademy.org</a>
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Assistant Head of Year 11 Pastoral	Mrs Wright	<a href="mailto:Lillian.Wright@sheffieldparkacademy.org">Lillian.Wright@sheffieldparkacademy.org</a>
Head of VI Form	Mrs Burton	<a href="mailto:Jane.Bourne@sheffieldparkacademy.org">Jane.Bourne@sheffieldparkacademy.org</a>

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